



DISTRICT 16B CHARITABLE FOUNDATION, INC.



LOAN/GRANT APPLICATIONS

GENERAL DISCUSSION/INSTRUCTIONS

1. The District 16B Charitable Foundation, Inc. (hereinafter called the "Foundation"), is a charitable corporation dedicated to the fostering an promotion of sight rehabilitation programs, sight conservation, sight research and preservation programs, and other related sight programs.
2. The Foundation's Board is composed of nine (9) Trustees, two elected from or representing each of the four Regions of District 16B, and the District Governor of District16B.
3. The Foundation awards grants and/or loans to International Projects, Multiple District 16 Projects, Sub-District 16B Projects and 16B Lions Clubs who need financial aid to foster, promote and preserve the gift of sight.
4. All loan and/or grant requests shall be submitted in writing, on the appropriate application (see attached.) The completed application along with any supporting information shall be submitted to the President.
5. Applications for loans and/or grants shall first be reviewed by the Foundation President and Secretary and within two weeks of receipt shall then be forwarded to the other Trustees to be acted upon at the next Trustee meeting.
6. The Trustees shall review and at up on each application in a manner consistent with the goals and objectives of the Foundation. The Foundation may: (a) request the applicant to supply additional information or appear in person to answer any Questions; (b) investigate the application or; (c) take any other action reasonably necessary to make an informed decision on the application.
7. All funds disbursed by the foundation shall be made in person by a Foundation Officer or designated representative.
8. Lions Club applicants must be clubs in good standing with the district, state and Lions International.
9. All correspondence to the Foundation shall be directed to the President at the following address:

District 16B Charitable Foundation, Inc.
President, Jeff Pennell
205 Locust Trail
Browns Mills, NJ 08015
(609) 893-5253
E-mail: beepbeepthec clown@comcast.net

DISTRICT 16 B CHARITABLE FOUNDATION, INC.

LOAN APPLICATION

1. Club Name _____
2. Club Address _____

3. Club Officers
President _____ Secretary _____
Treasurer _____ 1st Vice-Pres. _____
4. Loan Information:
(a) Amount Requested: \$ _____ (b) Loan Duration; _____
(c) Repayment Frequency (monthly, quarterly, annually) _____
(d) Repayment Amount: \$ _____
5. Club contact: Name: _____
Address: _____
Phone: _____ E-mail: _____
6. Purpose of Loan
7. On a separate page indicate your answers to the following:
(a) How will the Loan proceeds be spent?
(b) Describe each item or piece of equipment to be purchased.
(c) Give the cost of each item listed in 7(b) above.
8. How was the need for the Loan brought to your Club's attention?
9. Name and address of recipient of the loan (if applicable).
10. Attach copies of request for assistance submitted to you from the recipient of the loan or by others on his behalf.
11. How much aid (\$) do you anticipate receiving from other sources? Explain.
12. Have you applied for other loans? YES/NO. What results did you have?
13. Attach an explanation identifying in detail how your Club intends to pay back this loan. Include a description of current and planned fund raising projects dedicated to help repay this loan.
14. What was the amount of your club's year-end disbursements last year?

The information provided in and with this loan application is true to the best of my knowledge. The undersigned has not willingly made any false statements.

Signature _____ Date _____
Print Name & Club Office held _____